

2017 **Kentucky EMS**
Conference and ExpoSM
Twenty Seventh Annual September 19 - 22
Lexington Convention Center

June 13, 2017

Dear Exhibitor:

The Kentucky Ambulance Providers Association is proud to announce our twenty-seventh annual convention coming to the Lexington Convention Center September 19–22, 2017. Since 1990, the Kentucky EMS Conference and Expo remains the largest continuous EMS conference in Kentucky’s history. Founded by the Kentucky Ambulance Providers Association, the conference brings all EMS groups together with the common goal of presenting our EMS providers with the best EMS education available anywhere. Complete conference and expo details will be added to our conference web site located at <http://www.hultgren.org/conference>. You may also download our exhibitor registration form from the “exhibitor” page. The registration form may also be used to register as a sponsor. Please feel free to share this information with others that may be interested.

We are putting together a great line-up of educators and speakers for this year. Please check our web site frequently for a complete and up to date conference schedule.

The Fifteenth Annual Kentucky EMS Golf Scramble will be held on Tuesday, Sept. 19, 2017. Tee-time is 11:00 AM EDT at Houston Oaks Golf Course, 555 Houston Oaks Drive in Paris KY.

Exhibitor electricity, extra tables, and other amenities must be ordered directly through Lexpo Exposition Services. Contact information can be found on our web site and in the registration packet. Once I have received your registration and payment, your contact information will be forwarded to Lexpo and you will receive via email, an informational packet about the convention center, parking, etc. In order to assure receipt of this packet from Lexpo, you must return the registration form and payment not later than September 4th.

Remember that corporate sponsorships are always welcome and are critical to the success of our conference. These may be purchased at many different levels including Platinum, Gold, Silver, Banquet Sponsor, Classroom Sponsor, or Lunch Sponsor. Please review the Sponsorship link on our home conference page. Again, complete details are listed in the registration packet and on our web site.

Please contact me if you have any questions at (270) 206-8763 or by email at markharrison975@gmail.com. For sponsorship questions, you may also contact Kevin Callihan at (606) 547-8965 or by email at kevin.callihan@airmethods.com or Donald Hare at (417) 505-9241 or by email at donald.hare@air-evac.com.

I’m looking forward to seeing you soon at the Lexington Convention Center. Thank you very much for your continued support of KAPA and for the Kentucky EMS Conference & Expo.



Mark A. Harrison, EMT-P

Expo Coordinator, Kentucky EMS Conference & Expo

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Deadline for Registration September 11, 2017

Company Name _____

Address _____

City _____ State _____ Zip _____

Contact Name _____

Office Phone (____) _____ - _____ Cell Phone (____) _____ - _____

Fax (____) _____ - _____

E-mail Address _____ Nature of Business _____

Rep Name _____ Rep Name _____

Please Refer To Booth & Floor Space Price Sheet

- **BOOTH (10' x 10')** First booth is \$500 & each additional booth is \$300
 - Number of booths _____ \$_____ . _____
- **AMBULANCE/EXTRICATION VEHICLE**
First vehicle is \$500 and each additional vehicle is \$300
 - Number of vehicles _____ \$_____ . _____
- **FLOOR SPACE** (includes trailers) _____
\$_____ . _____
Size (Refer to Floor Space Price Sheet Below)
- **SPONSORSHIP:** Many sponsorship levels are available. Please refer to the “Corporate Sponsor Sheet” for pricing and a description. Go to www.hultgren.org/conference/ and click on “Sponsorship”)
 - I would like to be a _____ sponsor (indicate level) \$_____ . _____
(PLATINUM; GOLD; SILVER; BANQUET; CLASSROOM; LUNCH; AWARDS)
- **TOTAL REGISTRATION FEE (payable by check or major credit card)** \$_____ . _____
(late registrations may not appear in the conference program)

**Credit Card Payment: Please call or email Mark Harrison with card information.*

Paid Date _____ Check # _____

Make Check Payable to KAPA and mail with registration to: EMS Conference Exhibitor Registration

Cancellation Policy:	
Request Received before to August 31:	Full Refund
Request Received before September 6:	\$100 Cancellation Fee
Request Received after September 7:	No Refund

c/o Mark Harrison
430 Harvey Road
Benton, KY 42025

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Booth & Floor Space Pricing

Space will be sold on a first come first served basis, determined by postmark

Booth Space

- 10' x 10' - \$500
- Includes (1) 6' skirted table, 2 chairs, trash can and drapery
- Each additional space – \$300.00 per space

Floor Space

- 15' x 20' - \$500 (**for vehicle**)
- Each additional space – \$300.00 per space
- 1 Ambulance or Extrication Truck = 1 space

- 15 x 30' - \$800
- 20' x 40' - \$1200
- 20' x 60' - \$1700
- 30' x 40' or larger - \$1800

Notice:

Electricity, extra tables, or other amenities must be ordered directly through Lexpo Exposition Services. Contact Melissa Conley at (859) 233-4567 x3781 or via email at mconley@lexingtoncenter.com. Once registration and payment are received, your contact information will be given to Lexpo and you will be mailed an informational packet about the convention center, parking, etc. To receive this packet from Lexpo, you must return this form not later than September 4th.

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Wednesday, September 20

9:00 am – 3:00 pm	Staging/Set Up
5:00 pm – 6:00 pm	Expo open for Management tract participants only
6:00 pm – 8:00 pm	Expo open with vendor reception and hors d'oeuvres

Thursday, September 21

9:00 am – 3:00 pm	Expo Open
11:00am – 12:00 pm	Lunch with the Vendors

Friday, September 22

9:30 am – 12:30 pm	Expo Open
11:00 am – 12:30 pm	Lunch with the Vendors
12:30 pm	Teardown

Hotel Accommodations

Hyatt Regency Lexington

401 West High Street,
Lexington, Kentucky, USA 40507
Tel: +1 859 253 1234

For discounted rates, mention the Kentucky Ambulance Providers Association's EMS Conference

Commercial, Promotional, and Informational

- Commercial booth applications must include a detailed list of items to be displayed or given away.
- The conference reserves the right to deny participation to anyone with questionable items.
- Spaces will be assigned on a first-come, first-served basis.
- Merchandise approval and booth assignment will be determined by the conference Executive Committee. The decisions of the Executive Committee are final.

Government Services

- Open to government agencies, representatives and organizations that provide services to cities, counties, or states. This includes political candidates.
- Submit samples of brochures, pamphlets or promotional materials to be distributed.
- Spaces will be assigned on a first-come, first-served basis.
- Merchandise approval and booth assignment will be determined by the conference Executive Committee. The decisions of the Executive Committee are final.

Non-Profit

- Game booths associated with non-profit organizations will be allowed.
- Submit a detailed list of giveaway items.
- Spaces will be assigned on a first-come, first-served basis.
- Merchandise approval and booth assignment will be determined by the conference Executive Committee. The decisions of the Executive Committee are final.

Please Read Carefully – You Are Agreeing To The Following

1. All booth activities and/or events held in conjunction with the Conference are subject to the approval of the Conference Executive Committee.
2. A single display space of 10x10 will be allocated. Additional booth space may be

- applied for at the current price. Each booth includes a table, two chairs and drapery. The doors will be locked during the time exhibits are closed. **At no time is the Conference responsible for stolen goods.**
3. **Restrictions for all booths:** Items not allowed in any booth regardless of classification: guns, sprays, stun-guns, any weapon related items, predictions of an unsubstantiated nature, silly string, graffiti type foam, designer look-alike items/imposter items, drug paraphernalia and/or anything depicting drug abuse. **Failure to comply will result in booth closure as authorized by the Conference Chairman with forfeiture of all fees paid.**
 4. Use of amplified public address systems, stereos, radios, etc. within booths is prohibited without application and approval from the Executive Committee.
 5. Non-profit organizations are the only ones authorized to operate a game booth. All items displayed must have prior approval of the Executive Committee.
 6. **Electricity, additional tables and other items may be purchased from Lexpo Exposition Services. Please direct all of these requests to Melissa Conley at (859) 233-4567 x3781 or via email to mconley@lexingtoncenter.com.**
 7. The Kentucky EMS Conference Executive Committee reserves the right to exclude or deny attendance to any exhibitor it deems to have questionable or unacceptable merchandise, displays, or behavior.
 8. Acceptance is not based on your check being deposited. If you are denied admission, a refund check will be sent to you. You will be notified of acceptance.
 9. Due to contractual agreement, we do not accept commercial food vendors of any kind.
 10. All exhibitors will receive two complimentary conference passes. These passes are not transferable but may be shared with members of your registered company/organization for admittance to presentations during the conference. Conference passes are not valid for admittance to the Kentucky EMS Awards Banquet.
 11. All exhibits, including vehicles, will be displayed inside. Exhibitors displaying vehicles will be provided with one skirted table and two chairs.
 12. All exhibitors are responsible for complying with local fire codes and ordinances.